



ANITHINK Creativity Education

Class Policy

1. A **registration fee** of RM50 will be imposed for first-time registrations. This fee will only be charged once per student
2. **Class fees** must be paid before the first class of the month/term.
3. Class fee structure depends on the number of students registered to the class. Contact anithinkmanager@gmail.com for the full fee structure.
4. **Missed classes will not be refunded.** However, we will help arrange a replacement if possible.
5. All class notes and homework will be given to the students if any. Any digital resources will be uploaded on Google Classroom.
6. We reserve the right to charge a **minimal fee for trial class** arrangements. This fee is not refundable upon non-attendance.
7. It is the parent's responsibility to ensure their children complete their homework and hand-in their homework on time.
8. If the course provides a **certification**, students must complete the course and all assigned coursework in order to receive the cert.
9. Parents are to ensure the proper browser links, software and technology are in working order before **online classes**.
10. Anithink reserves the right to amend the class policy at any time.